

# Salary slip with overtime format

Fictional sample for editing and authorised review

## FICTIONAL SAMPLE FOR EDITING

Employer: Harbour Demo Packaging Private Limited

Employee: Rohan Mehta (fictional)

Employee ID: DEMO-OT08

Role: Packing Line Operator

Pay period: September 2026

Regular payable days: 26

Basic: INR 18,000

HRA: INR 6,000

Regular allowance: INR 2,000

Approved overtime hours: 16

Approved illustrative overtime hourly amount: INR 180

Overtime earnings: INR 2,880

Gross earnings: INR 28,880

PF entered by payroll: INR 1,800

Other entered deductions: INR 200

Total deductions: INR 2,000

Net pay: INR 26,880

Overtime approval reference: DEMO-OT-SEP-16

Timesheet: [actual approved record]

Bank reference: [actual transfer reference]

Approved issuer: [payroll officer]