Sri Lanka monthly salary slip

Editable sample letter: replace the details with your own records before signing

Employer: [Company]
Employee: [Employee Name]
NIC: 000000000V (copy from the card)
EPF member number: leave blank until payroll prints it
Pay month: July 2026
Basic pay: LKR 80000
Other allowance: LKR 20000
Gross pay: LKR 100000
Employee EPF: LKR 6000
Employer EPF (not deducted): LKR 9000
Employer ETF (not deducted): LKR 2400
Net pay: LKR 94000
The LKR 6000 is the employee EPF amount this payroll file already deducted. It is not a rate this slip looked up.
Employer EPF and ETF are shown so the reader can see them. They are not subtracted from net pay.