Qatar salary certificate for a tenancy

Editable sample letter: replace the details with your own records before signing

[Company letterhead]
Commercial registration: [CR number]
Date: [Issue date]
To whom it may concern,
This is to certify that [Employee Name] (Qatar ID [Qatar ID]) is employed by [Company] as Facilities Supervisor and joined on [Joining date].
Addressee: the landlord or agency named on the rental application
Purpose: salary confirmation for a residential lease application
Basic: QAR 6000
Housing allowance: QAR 2500
Transport allowance: QAR 400
Other allowance: QAR 0
Gross monthly salary: QAR 8900
[Company] confirms the monthly pay so a landlord can read it with a lease application. The letter does not set the rent, name a unit, or replace the tenancy contract.
The housing allowance of QAR 2,500 is pay. If the landlord wants the offered rent, that figure belongs in the lease negotiations, not in this certificate.
For [Company]
Authorised signatory and stamp: [Name], [Designation] _____