UAE salary certificate for school admission

Editable sample letter: replace the details with your own records before signing

[Company letterhead]
Trade licence: [Trade licence number]
Date: [Issue date]
To whom it may concern,
This is to certify that [Employee Name] (Emirates ID [Emirates ID]) is employed by [Company] as Operations Lead and joined on [Joining date]. The letter is for the parent named on the school form.
Emirate: Sharjah
Child's name: left blank for the school form
Purpose: salary confirmation for a school admission application
Basic: AED 11000
Housing allowance: AED 3500
Transport allowance: AED 500
Other allowance: AED 0
Gross monthly salary: AED 15000
[Company] confirms the parent's monthly pay. It does not apply to the school, state a tuition fee, or say that a place will be offered.
If the school asked for the child's name on the employer letter, add it from the school form and label it as the child. Do not invent a fee schedule.
For [Company]
Authorised signatory and stamp: [Name], [Designation] _____