UAE salary certificate for Ejari tenancy

Editable sample letter: replace the details with your own records before signing

[Company letterhead]
Trade licence: [Trade licence number]
Date: [Issue date]
To whom it may concern,
This is to certify that [Employee Name] (Emirates ID [Emirates ID]) is employed by [Company] as Interior Coordinator and joined on [Joining date].
Emirate: Dubai
Property reference: left blank. The tenancy contract states the unit.
Purpose: salary confirmation for a residential tenancy in Dubai
Basic: AED 8000
Housing allowance: AED 4000
Transport allowance: AED 0
Other allowance: AED 0
Gross monthly salary: AED 12000
[Company] confirms the monthly pay above for a tenancy file. This letter is not an Ejari certificate, not a lease, and not a statement that a landlord must accept the tenant.
Housing allowance on the salary letter is not the rent. Do not replace the rent on the lease with this AED 4,000 figure. They are different facts.
For [Company]
Authorised signatory and stamp: [Name], [Designation] _____