Pakistan salary certificate for a car lease

Editable sample letter: replace the details with your own records before signing

[Company letterhead]
Date: [Issue date]
To whom it may concern,
This is to certify that [Employee Name] (CNIC [CNIC]) is employed by [Company] as Site quantity surveyor and joined on [Joining date].
Office: Islamabad
Pay month certified: [Pay month]
Addressed to: [Lessor Name], vehicle lease file
Basic: PKR 110000
House rent allowance: PKR 25000
Fuel allowance: PKR 15000
Gross monthly salary: PKR 150000
Deductions recorded by payroll: PKR 18000
Net pay: PKR 132000
Purpose: salary confirmation for a vehicle lease. This letter does not state a car price, a residual value, a tenure, or a lease rate, and it does not sign the lease.
The fuel allowance above is a payslip earning. A fuel float reconciled to bills would stay out of gross and net.
For [Company]
Authorised signatory and stamp: [Name], [Designation] _____