Monthly rent receipt format

Editable sample letter: replace the details with your own records before signing

Tenant: Sample Tenant
Landlord: Sample Landlord
Property: [complete rental address]
Period: 1-30 September 2026
Rent received: INR 15,000
Received on: [actual date]
Payment mode/reference: [actual reference]
Landlord PAN: [where required]
Landlord signature: _____