UAE employer NOC letter

Editable sample letter: replace the details with your own records before signing

Letter reference: [Reference]
Date: [Issue date]
Employer: [Company]
Emirate: [Emirate]
Trade licence: [Trade licence number]
Employee: [Employee Name]
Emirates ID: [Emirates ID]
Passport: [Passport number]
Designation: [Designation]
Purpose: annual leave travel, [Start date] to [End date], resuming duty on [Date]
To whom it may concern,
[Company] has no objection to the above employee travelling during the annual leave dates stated. This letter does not cancel a work permit, does not issue a visa, and does not oblige any bank to open an account.
If the request is from a bank, replace the purpose line with the bank name and the service requested, and delete the travel dates.
Some recipients prefer Arabic or bilingual text. This download is English only.
For [Company]
Authorised signatory: [name and designation]
Company stamp: _____