GST invoice format

Editable sample letter: replace the details with your own records before signing

Invoice: INV/2026/___
Issue date: 29 September 2026
Supplier: Sample Traders
Supplier GSTIN: [verified GSTIN]
Buyer: Sample Customer
Place of supply: Maharashtra (27)
Item: Sample goods | HSN: [check classification]
Quantity: 10 | Unit price: INR 1,000
Taxable value: INR 10,000
Rate: 18%
CGST 9%: INR 900
SGST 9%: INR 900
Total: INR 11,800
Reverse charge: No (check applicability)