Teacher experience certificate

Editable sample letter: replace the details with your own records before signing

To whom it may concern,
This is to confirm that [teacher name] worked at [institution] as [designation] from [start date] to [end date], teaching [subjects] to [classes]. Duties included lesson preparation, teaching and student assessment according to institutional records.
Issued by [authorised head/HR contact] on [date].
[Signature and institutional contact]