Pakistan nurse experience letter

Editable sample letter: replace the details with your own records before signing

Letter reference: [Reference]
Date: [Issue date]
Hospital: [Company]
Employee: [Employee Name]
CNIC: [CNIC]
Designation: [Designation]
Ward: female medical ward
From: [Start date]
To: [End date]
To whom it may concern,
This is to certify that [Employee Name] worked as [Designation] on the female medical ward for the dates above. Recorded duties were medication rounds documented on the ward chart, handover notes at the change of shift, and recording of vital signs assigned to the employee. The employee did not supervise the ward as the head nurse.
Nursing-council registration is a separate card and is not numbered in this letter.
No patient is named.
For [Company]
Authorised signatory: [nursing administration or HR]
Hospital stamp: _____
Verification: [hospital contact in Karachi]