Barista experience letter

Editable sample letter: replace the details with your own records before signing

Employer: [Company]
City: Bengaluru
Employee: [Employee Name]
Employee code: [Employee ID]
Role: [Designation], morning bar
Employment: [Start date] to [End date]
To whom it may concern,
This is to certify that [Employee Name] worked as [Designation] for the dates above. Recorded duties were pulling the drinks on the morning menu, recording the milk waste the shift lead had counted, and closing the bar checklist before handing the counter to the afternoon shift.
This letter does not state a food-handler card, a chef title, or a salary. The card is a separate document.
For [Company]
Authorised signatory: [name and designation]